GREEN ENVIRONMENTAL INITIATIVE DURING THE INFORMATION LITERACY PROGRAMME: LIBRARY INTRODUCTION SESSION (PLM: SPP) SESSION 2018/2019

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The Information Literacy Program (PLM) is a user education programme by the Perpustakaan Sultan Abdul Samad (PSAS) to guide Universiti Putra Malaysia (UPM) community in using the library information resources, collections, services and its facilities.

PLM: SPP is conducted at the beginning of the first semester of each new undergraduate student intake. This two (2) week session was conducted at PSAS and all its branch libraries. There are two (2) types of classes namely the Library Catalogue Class (WebOPAC) and the Library Introduction Class. In the Library Catalogue Class, students are taught on how to search for the library materials using the Library's Computerization System, WebOPAC. Meanwhile, in the Library Introduction Session, students are being introduced to the library services, facilities and rules. This year the programme started on the 24th of September until the 10th of October 2018. A total of 71 SPP classes and 75 WebOPAC classes were conducted with total number of 1840 students attended.

For the 2018/2019 session, PSAS minimized the use of printed materials in line with UPM green campus initiative. Students are needed to register online using the computer at the counter provided outside the Malawati Room, Electronic Reference Room, Auditorium Room and Termasa Room. However, for the second intake students, they will still need to register using the printed attendance list because their information does not exist in the system. Both the WebOPAC and library guide are no longer in printed format for circulation but they are uploaded into the PSAS website where students can access from anywhere and at any time when needed. Students attended the class will have to fill up in the class assessment form which is made online using the computer provided or using their own mobile applications. The students also answered the post test survey online. Only students with difficulties attaining/accessing the online forms are allowed to answer the post test survey using the printed form. The use of the online form to register and for the post test survey help the library to cut costs. It also support UPM in meeting the requirements of the Environmental Management System (EMS) (ISO 14001).

In–room learning atmosphere for PLM: SPP

New students for PLM online registration

Students filling up the Class Effectiveness Assessment and Post Test Form